



Inmate Jail Medications

Purpose: To clearly define the process for Psychiatric Medication Reimbursement from Northwest Iowa Care Connections.

Effective: September 1, 2020



Procedures:

1. Inmate completes abbreviated application.
2. If application is not fully completed, including signature, a denial will be issued until completed updated information is received.
3. For timely processing Jail staff will coordinate medication unless a NWIACC Service Coordinator is requested.
4. If not already submitted, Jail staff will send the following documentation to the appropriate service coordinator.
 - [Abbreviated Application](#)
 - [CSN Release](#)
 - Booking Sheet
 - List of medications prescribed if available
5. Application will be good for one year from signed date.
6. Send claims/ invoice to claims@nwiacc.org
7. Once bill is received Claims Processing will identify allowable covered medications.
8. Claims processor will complete the Claims Processing procedure to pay invoice.

Guidelines:

1. Only psychiatric medications will be covered as prescribed by physician.
2. NWIACC is funder of last resort. Other means of financially covering medication should always be explored before requesting NWIACC Funding.
3. Medications such as Melatonin and Vitamin D will be covered if prescribed for psychiatric usage.
4. Generic medications are preferred unless specified by medication prescriber.
5. If inmate could benefit from service coordination as well, please reach out to service coordinator to schedule a visit with the inmate.

Service Coordinator	Counties	Email	Phone
Anna Miller	Kossuth, Winnebago, Worth	amiller@nwiacc.org	712.264.3945 ext. 1
Marlee Christoffel	Clay, Osceola	mchristoffel@nwiacc.org	712.264.3945 ext. 2
Sandy Pelzer	Palo Alto	spelzer@nwiacc.org	712.264.3945 ext. 3
Therese Trojahn	Claims	claims@nwiacc.org	712.264.3945 ext. 5