

NORTHWEST IOWA CARE CONNECTIONS

April 28, 2020 Governance Board Meeting

The Northwest Iowa Care Connections Governing Board met via conference call with the following Board members present: Barry Anderson, Clay County Representative (NWIACC Chair); Jayson Vande Hoef, Osceola County Representative (NWIACC Vice Chair); Craig Merrill, Palo Alto County Representative (NWIACC Secretary) and Dennis Vanden Hull, O'Brien County Representative. Bill Leupold, Dickinson County Representative.

Those also in attendance were: Ken Abrams, Worth County Supervisor; Bill Jensvold, Winnebago County Supervisor, Donnie Loss, Kossuth County Supervisors, Carmen Moser, Palo Alto County Auditor, Kim Wilson NWIACC CEO, Melissa Loehr, CEO designee, Deb Brodersen from Spencer Hospital, Scott Witte and Leann Blau from Hope Haven, Felicia Bates from I-Start, Bob Lincoln, County Social Service CEO, Sandi Mireles from WHW Community Services, Emily Rohlk, Barb Rohwer, Fiscal Agent and Abby Wallin, Mental Health Advocate.

Barry Anderson, NWIACC Chair, provided a welcome and called the meeting through Zoom to order at 1:01 PM. Introductions were waived in favor of establishing participants on the call as they entered the conference.

Jayson Vande Hoef made the motion to approve the published agenda which Craig Merrill seconded and was approved unanimously.

The Governance Board meeting minutes of March 25, 2020 NWIACCC Governance Board Meeting were unanimously approved through a motion from Craig Merrill which was seconded by Jayson Vande Hoef.

Correspondence: Correspondence regarding the Management Plan and the Annual Budget and Service plan has been ongoing. This will be discussed later on the agenda. The regional MHDS COVID 19 Team is looking at various ways to assure access to behavioral services during this time.

Regional and Legislative Updates: Much information has been received on COVID-19. Due to the pandemic, the current legislative session has been recessed until a later date.

NWIACC current claims submitted by the Fiscal Agent were reviewed. Bill Leupold motioned with support from Jayson Vande Hoef to approve the following claims. The motion was approved unanimously.

CLAY CO SHERIFF DEPT	SERV	57.50
CORNWALL AVERY BJORNSTAD	SERV	3,667.50
DICKINSON CO SHERIFF	SERV	203.53
DICKINSON COUNTY NEWS	ADS	58.41

DICKINSON COUNTY TREASURER	SUPP	84.26
GORDON FLESCH COMPANY INC	EQUIP	164.42
HOPE HAVEN INC	SERV	7,201.30
INTEGRATED TELEHEALTH PARTNERS	SERV	710.00
IOWA INFORMATION INC	BD PROC	72.45
KATHLEEN'S CARE INC	SERV	5,628.36
KEN BORTH AUTO PLAZA INC	TRAVEL EXP	140.85
MARCO INC	EQUIP	427.10
MID-AMERICA PUBLISHING CORP.	ADS	45.20
O'BRIEN CO SHERIFF'S OFFICE	SERV	527.25
O'BRIEN COUNTY AUDITOR	SERV	1,218.81
OSCEOLA CO AUDITOR	PHONE SERV	23.88
PLAINS AREA MENTAL HLTH CENTER	SERV	600.00
SANDY LAW FIRM	SERV	1,576.61
SEASON'S CENTER	SERV	28,261.05
SIOUX RIVERS MHDD FISCAL AGENT	SERV	249.68
THE NORTHWOOD ANCHOR	ADS	96.00
THE PRESS INC	ADS	59.33
THE PRIDE GROUP	SERV	22,635.84
THE REPORTER THE DEMOCRAT	ADS	191.25
VERIZON WIRELESS	SERV	165.22
VILLAGE NORTHWEST UNLTD	SERV	2,436.14
WALLIN, ABBY	MLGE	38.00

Moved by Jayson Vande Hoef, seconded by Craig Merrill to approve the purchase of a laptop computer as administrative expenses. Motion carried by all ayes.

The current balance in the NW IA Care Connection Regional account after today's claims is \$1,597,708.57.

NWIACC Contracting –this is currently in progress. Kim and Melissa are initiating contracts which the Board will address at the same time.

Exceptions to policy- Moved by Bill Leupold, seconded by Craig Merrill to approve an exception to policy for a Hope Haven client who lost Medicaid eligibility due to late notice from Amerigroup of ineligibility. The amount due is \$663.00. Motion carried by all ayes. The Board would like it to be made known to Amerigroup that they are displeased with the lack of timeliness of this notice.

Moved by Jayson Vande Hoef, seconded by Craig Merrill to approve the Fiscal 2021 28E agreement with the member counties. Motion carried by all ayes.

Moved by Craig Merrill, seconded by Jayson Vande Hoef to approve the Fiscal 2021 Bylaws. Motion carried by all ayes.

The Fiscal 2021 budget requests were reviewed. The I-Start funds will be left in the budget at this time and will be adjusted to a line item amount of \$38,700 as part of the budget neutral proposal. The Hope Haven shortfall for Adult Respite Services for Persons with Intellectual Disabilities of \$19,590 due to insufficient Medicaid funding will be left in the budget. The Seasons Center client phone minutes will not be included in the budget (\$3,900 was requested) the Seasons Center Assertive Community Treatment funding of \$100,000 will be left in the budget. The Seasons Center medication coordination program will not be funded for FY21. Seasons Center Children's Behavioral Health Coordinator funding of \$30,000 will be included in the budget. The coordinator is able to serve clients in both the adult and children's services.

Children's Advisory Board Recruitment Process – only three applications have been received. Due to the pandemic, this project has not progressed. Outreach will continue to complete the Membership roster.

Transition plan for the Regionally funded clients is in progress.

Moved by Jayson Vande Hoef, seconded by Craig Merrill to approve the Fiscal 2021 Annual Service and Budget plan noting that the Worth County contribution will be \$32,542 less than budgeted due to an error in the levy calculation. Motion carried by all ayes.

Moved by Jayson Vande Hoef, seconded by Craig Merrill to approve the Fiscal 2021 Regional Management Plan with a decision later on clarifications regarding the Voting Rights of elected vs. non-elected Governing Board members. The motion was approved unanimously.

Moved by Jayson Vande Hoef, seconded by Craig Merrill to deny the request of Elaine Mastbergen, MA of Village NW for payment of a psychological testing kit for a juvenile. Motion carried by all ayes.

DSC Employment – there were eleven applications for the positions of the 3 disability coordinators and claims processors. Six of the applicants were interviewed. Moved by Craig Merrill, seconded by Jayson Vande Hoef to authorize the CEO to enter into negotiations for job offers to two of the applicants. Motion carried by all ayes.

Moved by Jayson Vande Hoef, seconded by Dennis Vanden Hull to approve the Iowa Single Contact Repository for DSC background checks. Motion carried by all ayes.

Moved by Jayson Vanden Hoef, seconded by Craig Merrill to approve the Member County Administrative Agreement/Personnel Contract. Motion carried by all ayes.

Moved by Craig Merrill, seconded by Jayson to set the Regional mileage reimbursement rate at the Federal Rate. Motion carried by all ayes.

Moved by Jayson Vande Hoef, seconded by Craig Merrill to approve the payment of \$179.88 for an annual subscription of Zoom meeting access. Motion carried by all ayes.

Updates-Individualized Placement and Supports (IPS) Employment. There have been disruptions in client employment and concerns for maintaining work and other essential needs due to COVID 19. There are currently seventeen active clients.

During this meeting, an email notice was received from the Dept. of Human Services regarding code language on establishing a quorum for Governing Board meetings in MHDS Regions. Moved by Jayson Vande Hoef, seconded by Craig Merrill to establish that the majority of the Governance Board Members constitutes a quorum. Motion carried by all ayes.

Bill Leupold made a motion to adjourn with support from Craig Merrill. Motion carried with all ayes.

Chair Barry Anderson adjourned the meeting.

Respectfully submitted:

Barb Rohwer
NWIACC Board April 28, 2020 Recording Secretary