

## Northwest Iowa Care Connections Board Meeting Minutes

July 16, 2015 9:00 a.m. O'Brien County Courthouse

The Northwest Iowa Care Connections Board met with the following members present: Bill Leupold, Dickinson County Representative (NWIACC Chair); Ron Graettinger, Palo Alto County Representative; Tom Farnsworth, O'Brien County Representative; Phil Bootsma, Osceola County Representative and Mark Behrens, Lyon County Representative. Linda Swanson, Clay County Representative was absent. Barry Whitsell, Village NW NWIACC Advisory Board Adhoc Representative was present as well as Barb Rohwer, O'Brien County Auditor and NWIACC Fiscal Agent, Kim Wilson, NWIACC CEO. Visitors: Kim Renken, Seasons Center, Deb Broderson of Spencer Hospital, and Pat Lange, DHS Targeted Case Management.

Moved by Ron Graettinger, seconded by Mark Behrens to approve the agenda with the addition to include the consideration of the Regional Administrator's Salary. Motion carried by all ayes.

Moved by Tom Farnsworth, seconded by Ron Graettinger to approve the minutes of June 25, 2015. Motion carried by all ayes.

Correspondence – Jan Heikes, DHS, recommends that we include the Avera contract and Foundations II contract into the Annual Budget and Service plan.

Moved by Phil Bootsma, seconded by Ron Graettinger to approve the following claims for payment. Motion carried by all ayes.

BLUE LAKE WEBSITES	SER	495.00
CORNWALL AVERY	SERV	2,772.50
BJORNSTAD&SCOTT		
DICKINSON CO SHERIFF	SERV	22.43
DICKINSON COUNTY TREASURER	SERV	228.23
HANSMANN, ALLEN	SERV	1,470.00
HOPE HAVEN INC	SERV	13,877.05
HORIZONS UNLIMITED	SERV	7,617.60
ICAP	INS	671.49
IOWA INFORMATION INC	BD PROC	78.67
ISAC - ELECTRONIC TRANSACTIONS	SER	9,655.44
KATHLEEN'S CARE INC	SERV	6,396.00
NOBLES COUNTY DAC	SERV	1,271.20
NW IA YES CENTER	SERV	253.00
O'BRIEN COUNTY AUDITOR	FISCAL FEES	825.00
OSCEOLA CO SHERIFF'S OFFICE	SERV	509.90
PHILIPH LAW FIRM, E H	SERV	84.00
PRAIRIE VIEW MANAGEMENT INC	SERV	3,338.55
SANDY LAW FIRM	SERV	402.24
SIOUXLAND MENTAL HEALTH	SERV	570.00
SUNSHINE SERVICES INC	SERV	9,057.86

THE PRIDE GROUP	SERV	43,610.10
VILLAGE NORTHWEST UNLTD	SERV	18,143.90
VITA HEALTH SERVICES	SERV	1,050.00
WILL, BETH	MLGE	141.45
WILLOW HEIGHTS	SERV	1,060.00
WINGERT LAW OFFICE	SERV	140.50
	GRAND TOTAL	123,742.11

Exceptions to policy –

We have six clients who are enrolled in an Integrated Health Homes with Seasons Center. Hope Haven is providing Vocational services. There are delays in getting these clients’ services covered through habilitation funding due to staffing with Seasons Center and the processes of Magellan. Moved by Phil Bootsma, seconded by Mark Behrens to approve the continuation of the services being provided to these six clients for July and August to complete habilitation service funding approval process Motion carried by all ayes.

We have an Osceola County client who receives work activity services in Minnesota. The Region is exploring options with the family and service providers to seek Minnesota residency to more effectively respond to client need. The request is for approval to continue the present services through September to allow for the additional time needed to get these actions done. Moved by Phil Bootsma, seconded by Mark Behrens to approve the request for the additional time (through September) to remedy the situation. Motion carried by all ayes.

A request for payment of an attorney claim for services of a Dickinson County client that was in Page County was discussed. Moved by Phil Bootsma, seconded by Ron Graettinger to approve the payment of the attorney fees for the services in Page County in the amount of \$372.70 if no other responsible parties are found. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Tom Farnsworth to continue with the practice of allowing exceeding the monthly units of service authorization for providers such as when there are extra days in the month (ex. 5 Mondays in the month). Motion carried by all ayes.

The Administrative 28E Amendment was discussed regarding the administrative costs and how those things will be handled with the Counties and Region. Clay, O’Brien, Osceola and Lyon Counties have signed the amendment. Dickinson and Palo Alto Counties are still considering the amendment. Issues that were raised involved the reimbursement rates set by the Regional Board in comparison to the county approved rates for mileage in particular.

Moved by Ron Graettinger, seconded by Mark Behrens to reconsider the following motion that was approved on June 25, 2015: “Moved by Phil Bootsma, seconded by Ron Graettinger to set the mileage reimbursement rate at \$.50 per mile. Meals will be reimbursed up to \$25 per day, but only if there is an overnight stay, no alcohol or tips will be reimbursed, all receipts must be submitted for reimbursement and two weeks prior approval of travel must be obtained. The

agenda also needs to be attached to the claim for reimbursement. Motion carried by all ayes.”  
The motion to reconsider carried by all ayes.

Moved by Phil Bootsma, seconded by Ron Graettinger to maintain the administrative oversight of the previous motion, the reimbursement rates for mileage and travel will continue to be set by each county where the respective staff is a county employee. In addition the requirement of all receipts and an agenda being attached to the reimbursement claim are still necessary as is the two week preapproval for the travel request. Motion carried by all ayes.

Moved by Ron Graettinger, seconded by Mark Behrens to support a 2% rate increase approved by Clay County to Kim Wilson, Regional CEO’s salary for Fiscal 2016 for a total of \$76,813, of which 90% will be paid by mental health funds and 10% by county general funds. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Ron Graettinger to authorize the Chairman to sign the FY 16 contract with Spencer Hospital for inpatient mental health services and Emergency Department screening for court-ordered civil commitments. Motion withdrawn. More information was needed.

Discussion on staffing needs for the Region and possible uses of Skype or other electronic options for some of the clients to access services.

Moved by Ron Graettinger, seconded by Phil Bootsma to recommend the Multi-County Mental Health Advocate 28E Agreement to the six counties within the region for review and approval to more closely coordinate service delivery and costs. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Mark Behrens to accept Spencer Hospital’s offer to fund consultant services to promote system building for the Region. Motion carried by all ayes except Ron Graettinger.

Moved by Phil Bootsma, seconded by Tom Farnsworth to approve the Nobles County work FY 16 1% rate increase for work activity to \$ 64.24 per day. Motion carried by all ayes.

Moved by Tom Farnsworth, seconded by Mark Behrens to approve up to \$500 for the Crisis Services Marketing plan. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Ron Graettinger to adopt a resolution to join the Iowa County Technology Services (ICTS) 28E Agreement. Ayes: Graettinger, Bootsma, Behrens & Farnsworth Nays: None Motion carried.

Moved by Ron Graettinger, seconded by Tom Farnsworth to authorize the Chairman to sign the Iowa County Technology Services 28E Agreement. Motion carried by all ayes.

Moved by Tom Farnsworth, seconded by Mark Behrens to approve the amended Fiscal 2016 Service and Budget Plan adding Foundation II and Avera as providers to the plan and budget. Motion carried by all ayes.

Updates were provided for the following:

Employment Initiative – they will be meeting soon

Crisis Services – working on getting the word out on Foundation II

Supported Housing Team – they haven't met recently

MH Advocate Rules Committee – they plan to meet Aug 5<sup>th</sup> and Sept. 2<sup>nd</sup>. Kim will serve as a CEO representative.

Moved by Phil Bootsma, seconded by Ron Graettinger to set the meeting dates for the Regional Board for August 21, 2015 at 9:00 a.m. and there after the 2<sup>nd</sup> Friday of the month at 9:00 a.m. at the O'Brien County Courthouse. Motion carried by all ayes except Tom Farnsworth.

Moved by Tom Farnsworth, seconded by Ron Graettinger to adjourn at 11:14 a.m. Motion carried by all ayes.

Respectfully submitted:

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Barb Rohwer, NWIACC Recording Secretary