

Northwest Iowa Care Connections Board Meeting Minutes

May 24, 2016 1pm O'Brien County Courthouse

The Northwest Iowa Care Connections Board met with the following members present: Bill Leupold, Dickinson County Representative (NWIACC Chair), Mark Behrends, Lyon County representative, Dan Frederickson, O'Brien County Representative, Ed Noonan, Palo Alto County Representative, Phil Bootsma, Osceola County Representative, and Linda Swanson, Clay County Representative (NWIACC Secretary) and Barry Whitsell, Village Northwest Ad Hoc Advisory Board representative. Those also in attendance were: Craig Merrill, Palo Alto County Supervisor, Jan Heikes, Iowa DHS, Kim Wilson, NWIACC CEO, Beth Will, Dickinson County Service Coordinator and Acting Secretary, Abby DeRidder, MH Advocate, Kim Scorza, Seasons Center CEO, Christina Eggink-Postma, Seasons Center, and Deb Broderson, Spencer Hospital.

Bill Leupold, NWIACC Chair opened the meeting at 1:00 pm.

Moved by Ed Noonan, seconded by Dan Frederickson to approve the agenda as printed. Motion carried by all ayes.

Moved by Linda Swanson, seconded by Mark Behrends to approve the minutes of the April 26, 2016 meeting. Motion carried by all ayes.

Kim Wilson presented correspondence from the Iowa Department of Human Services that the FY 17 Annual Service/Budget plan has been approved.

Kim Wilson gave an insurance update. Renewals are not available yet and hope to have the information next month.

Moved by Phil Bootsma, seconded by Dan Frederickson to approve the following claims. Motion carried by all ayes.

ADVANCED SYSTEMS INC	EQUIP REPAIR	212.42
CORNWALL AVERY BJORNSTAD	SERV	50.00
DEAN & ASSOCIATES	SERV	350.00
DERIDDER, ABBY	MLGE	329.68
DHS-CASHIER	SERV	13,827.15
DICKINSON CO SHERIFF	SERV	736.98
DICKINSON COUNTY AUDITOR	OFFICE SUPP	90.47
DICKINSON COUNTY TREASURER	OFFICE SUPP	110.17
FOUNDATION 2	SERV	4,739.17
GEEFE LAW OFFICE (KENT GEEFE)	SERV	55.00
GREER LAW OFFICE	SERV	95.00
HARDIN CO COMMUNITY SERVICES	SERV	11.89
HEMPHILL LAW OFFICE PLC	SERV	81.12
HOPE HAVEN INC	SERV	35,531.55
IOWA INFORMATION INC	BD PROC	405.36
KATHLEEN'S CARE INC	SERV	6,548.49
KLAY VELDHIJZEN BINDER DEJONG	SERV	60.00
LYON COUNTY	MTG EXP	294.96
MALLARD VIEW INC	SERV	1,263.90
NOBLES COUNTY DAC	SERV	691.02

O'BRIEN CO SHERIFF	SERV	165.00
O'BRIEN COUNTY AUDITOR	PHONE	50.02
OPPORTUNITY VILLAGE	SERV	417.12
OSCEOLA CO AUDITOR	PHONE	12.84
PALO ALTO CO SHERIFFS OFFICE	SERV	530.64
PELZER LAW FIRM	SERV	198.00
ROCKHILL, LISA	MLGE	372.00
SANDY LAW FIRM	SERV	459.40
SCHUKNECHT, JANELLE	MTG EXP	51.99
SEASON'S CENTER	SERV	23,298.74
THE COMMUNITY AGENCY	PHONE	4.82
THE DAILY REPORTER	ADS	147.00
THE LAKES NEWS SHOPPERS	ADS	49.35
THE PRIDE GROUP	SERV	40,832.49
THE REPORTER THE DEMOCRAT	ADS	338.00
UNITYPOINT HEALTH ST. LUKE'S	SERV	570.00
US CELLULAR	PHONE	91.27
US POSTAL SERVICE	POSTAGE	7.44
VERIZON WIRELESS	SERV	40.01
VILLAGE NORTHWEST UNLTD	SERV	5,831.77
WILL, BETH	MLGE & EXP	281.54
WILLOW HEIGHTS	SERV	1,800.00
	GRAND TOTAL	141,033.77

Moved by Phil Bootsma and seconded by Mark Behrens to approve the "Internal Control Proposed Protocol" that Kim Wilson presented in the handout (Exhibit A). Motion carried by all ayes.

Kim Wilson handed out an update regarding Regional Collections. (Exhibit B)

Exception to Policy: Moved by Phil Bootsma, seconded by Linda Swanson to pay a claim for a Clay County resident in the amount of \$673.99 for inpatient MH services at the CMHI from 2014. Motion carried by all ayes.

Kim Wilson reported on the DSC Position for Palo Alto, Clay, and O'Brien Counties. Thirteen individuals applied and the committee interviewed 6 individuals. At this time, no offers have been given. A handout was passed with the top two applicant's strengths with no identifiable information shared (Exhibit C). Discussion was held regarding the position and the need for the position. Jan Heikes, DHS, addressed the board regarding the DSC position reminding the board that Service Coordination is a core service. Jan then presented the access standards the region must provide. She addressed board questions such as: What is happening in other regions, typical day of a service coordinator, maintaining a new position, and levies. Phil Bootsma called for the question. Moved by Linda Swanson to approve the DSC Position as presented. Hearing the lack of a 2nd the motion died.

Moved by Phil Bootsma and seconded by Ed Noonan to authorize the chair to sign a contract with Spencer Hospital for FY17. Rates will be as follows: MH unit per day \$861.00 and emergency room visit \$693.00. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Ed Noonan to authorize the Chair to sign a contract with The Pride Group with a 3.5% rate increase (negotiated by host-county) for FY17. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Ed Noonan to authorize the chair to sign a contract with Avera Behavioral Health in Sioux Falls, SD for FY17 with the same rates as FY16. Motion carried by all ayes.

Moved by Mark Behrends, and seconded by Dan Frederickson to authorize the chair to sign the FY17 Seasons Center contract with the same services and rates set in FY16. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Ed Noonan to authorize the chair to sign the Business Associate Agreement with Mercy Medical, Mason City. Motion carried by all ayes.

Kim Wilson handed out and review information on current crisis services. (Exhibit D) from the current providers. Accreditation Standards were reviews. Seasons Center presented a power point of their Crisis Services Phone Line and reviewed the services Seasons Center offers. Christina Eggink-Postma reported that 201 calls to the crisis line have been received from July 1, 2015 through April 30, 2016 in the region. Seasons Center is requesting \$50,000.00 to provide crisis phone line services for FY17 to the region. Board held discussion on the Seasons services. Kim Wilson reported that Foundation 2 currently receives \$56,000.00 FY16 and she proposed to Foundation 2 a decrease to 65% of the current rate for FY17 (\$36,000.00). Kim hasn't heard back from Foundation 2 as of the meeting.

Mark Behrends left the meeting as of 2:11pm.

Moved by Ed Noonan to allow Seasons Center to provide the service of 24 hour Crisis Phone Line for FY17 at a cost of \$36,000.00. Linda Swanson seconded motion. Discussion was held. Ed Noonan amended his previous motion to include: pending Seasons Center follow the Chapter 24 Crisis Accreditation. Linda Swanson seconded the amendment. Motion carried by all ayes.

Jan Heikes, DHS, updated the board regarding the changes over the last year the regions have made. Pooling of resources has been a great improvement across the state. All Regional Annual Reports are available on the DHS website. Jan also briefly discussed the requirements with the Dash Board Reporting.

Moved by Phil Bootsma, seconded by Dan Frederickson to approve the payment schedule for the Supported Employment for each service in Supported Employment Programs effective immediately. Motion carried by all ayes.

Kim Wilson updated the board regarding the Sheriff Transportation fee issues, research is being done and more information next meeting. Likewise with HIPAA, more information will be coming next month.

Advocate Update-none to report.

Moved by Phil Bootsma, seconded by Ed Noonan to allow a standard rate for all WAC Rates for Hope Haven in our region. The daily rate will be set at \$53.86 for all Hope Haven work sites to include: Sunshine, Echo-Plus, and OES beginning July 1, 2016. Motion carried by all ayes.

Moved by Dan Frederickson, seconded by Linda Swanson to approve the Regional Law Enforcement/Jailer Training Curriculum (Exhibit E) . Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Dan Frederickson to remove the following language out of the Advocate Grievance Procedure. "The NWIACC Administrative Offices of the Mental Health Advocate or the O'Brien County Board of Supervisors is not required to disclose the specific action(s) taken, if any, regarding this grievance." Motion carried by all ayes.

Evidence Based Practices will be discussed next month.

Kim Wilson handed out Contract Addendum Language (Exhibit F). Discussion was held as to how it relates to the Dash Board Reporting. Moved by Dan Frederickson to approve the contract addendum language as presented. Hearing no second to the motion. Motion died.

Moved by Linda Swanson, seconded by Dan Frederickson to adjourn the meeting. Motion carried by all ayes.

Meeting adjourned at 3:25pm.

Next meeting scheduled for June 28, 2016 at 1:00 pm at the O'Brien County Courthouse.

Respectfully submitted.

Beth Will, Acting Secretary