

Northwest Iowa Care Connections Board Meeting Minutes

April 25, 2014 9:00 a.m. O'Brien County Courthouse

The Northwest Iowa Care Connections Board met with the following members present: Bill Leupold, Dickinson County Representative, (NWIACC Chair), Linda Swanson (NWIACC Secretary), Mark Behrens, Lyon County Representative, Phil Bootsma, Osceola County Representative, Ron Graettinger, Palo Alto County Representative and Tom Farnsworth, O'Brien County Representative (NWIACC Vice-Chair).

Those also in attendance were: Barb Rohwer, O'Brien County Auditor, Kim Wilson, Regional Administrator, Barry Whitsell, Village NW/ NWIACC Advisory Board Adhoc Representative. Visitors: Pat Lange, DHS Case Management Supervisor.

Bill Leupold opened the meeting at 9:00 a.m. The 28E agreement was discussed. It will be sent to the state for recording.

Moved by Phil Bootsma, seconded by Mark Behrens to approve the minutes of the March 21, 2014 meeting with the correction to the motions regarding the fiscal agent agreement and signing of the 28E agreement where the name Linda Sorensen appears it should read Linda Swanson. Motion carried by all ayes.

Tom Fuoss, of Perspective Insurance, came and discussed insurance coverage the NW Iowa Care Connections will need. It was discussed to contact a couple other mental health regions to see what they have for liability limits and coverage. The executive board will put together a proposal for a bidding/quote process to begin.

Legal Representation – Lyon County's County Attorney is likely willing to serve as the region's legal representation. Kim Wilson will visit with Lyon County Attorney regarding the terms of an agreement with the Region to provide these services.

It was moved by Phil Bootsma and seconded by Tom Farnsworth to approve the NW Iowa Care Connections Notice of HIPAA Privacy Practices and Security Practices. This will also designate Lisa Rockhill as Privacy Officer, with Maureen Sandberg serving as Security officer and Sue Duhn providing Electronic Security Officer duties. Motion carried by all ayes.

It was moved by Phil Bootsma and seconded by Linda Swanson to approve the Regional Service Contracting Process. Motion carried by all ayes.

It was moved by Tom Farnsworth and seconded by Linda Swanson to approve the NWIA Care Connection Service Provider Contract Template (NW IA Care Connections Provider & program Participation Agreement). Motion carried by all ayes.

It was moved by Phil Bootsma and seconded by Mark Behrens to approve the NW IA Care Connection Rate Negotiations for Employment and Residential Services (Exhibit A). Motion carried by all ayes.

It was moved by Tom Farnsworth, seconded by Ron Graettinger to approve the Target Case Management contracting application to be provided to region designated case management providers Seasons Center, Emmet County and the Department of Human Services. Motion carried by all ayes.

The county contracts for case management services for those counties who do not have the Department of Human Services (Clay, O'Brien & Osceola) was discussed. It was decided that at this time, it would be best to have those counties continue to contract with Seasons Center and include in those agreements that service information would be shared with NW IA Care Connections to provide regional oversight for performance based outcomes.

It was moved by Phil Bootsma and seconded by Linda Swanson to approve the draft of the contract for regional administrative services with the individual counties and the draft job descriptions. Motion carried by all ayes.

It was moved by Tom Farnsworth and seconded by Phil Bootsma to adjourn.

Respectfully submitted:

Barb Rohwer, NWIACC Recording Secretary