

Northwest Iowa Care Connections Board Meeting Minutes

October 27, 2015 1:00 p.m. O'Brien County Courthouse

The Northwest Iowa Care Connections Board met with the following members present: Bill Leupold, Dickinson County Representative, (NWIACC Chair), Linda Swanson, Clay County Representative, (NWIACC Secretary), Randy Bosch, Lyon County Representative, Ron Graettinger, Palo Alto County Representative, Phil Bootsma, Osceola County Representative, Tom Farnsworth, O'Brien County Representative, and Barry Whitsell, Village NW/ NWIACC Advisory Board Adhoc Representative. Those also in attendance were: Barb Rohwer, O'Brien County Auditor and NWIACC Fiscal Agent, Kim Wilson, Regional Chief Executive Officer and Janelle Schuknecht County DSC. Visitors: Deb Broderson of Spencer Hospital, Bill Glienke of Compass Pointe & Ann Frink, DHS Targeted Case Management.

Bill Leupold opened the meeting at 1:13 pm.

Moved by Ron Graettinger, seconded by Linda Swanson to approve the agenda as amended to include correspondence from Sioux Rivers Regional Mental Health regarding the payment of sheriff service fees. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Ron Graettinger to approve the minutes of September 22, 2015. Motion carried by all ayes.

Correspondence from the Sioux Rivers Regional Mental Health region was received regarding their policy for payment of sheriff transportation billing. Sioux Rivers will only reimburse the mileage for the transport or the necessary expenses for the sheriff and person transported with an hourly rate of \$15.00. Both costs will not be allowed simultaneously. Sioux Rivers wants the sheriff's billing to be sent directly to them rather than to go through the NWIACC payment process and request for reimbursement.

Moved by Ron Graettinger, seconded by Tom Farnsworth to contact regional attorney, David Scott, for an opinion regarding the legality of the Sioux Rivers Regional Mental Health policy for payment on the sheriff transportation services. Motion carried by all ayes.

Moved by Linda Swanson, seconded by Tom Farnsworth to approve the following claims. Motion carried by all ayes.

ADVANCED SYSTEMS INC	EQUIP MAINT	164.42
CORNWALL AVERY BJORNSTAD&SCOTT	LEGAL SERV	603.00
DICKINSON CO SHERIFF	SER	1,505.28
DICKINSON COUNTY AUDITOR	PHONE REIMB	25.56
DICKINSON COUNTY TREASURER	OFF SUPP REIMB	466.71
DUHN, SUE	MLGE	232.30
FOUNDATION 2	SERV-NWICC	4,739.17
GEORGE OFFICE PRODUCTS	SUPP	123.83
GREER LAW OFFICE	SERV	190.00
HOPE HAVEN INC	SERV	11,458.84
HORIZONS UNLIMITED	SERV	1,266.35
IOWA INFORMATION INC	ADS	15.60

KATHLEEN'S CARE INC	SERV	5,037.30
KLAY VELDHUIZEN BINDER DEJONG	SERV	120.00
LAW OFFICES OF BRIAN TACKETT	SERV	372.70
LYON COUNTY	ADM EXP	1,524.62
MALLARD VIEW INC	SERV	1,263.90
NOBLES COUNTY DAC	SERV	1,284.00
NW IA YES CENTER	SERV	216.00
O'BRIEN CO SHERIFF	SERV	221.50
O'BRIEN COUNTY AUDITOR	ADMIN SERV	1,122.00
OPPORTUNITY VILLAGE	SERV	312.84
PALO ALTO CO SHERIFFS OFFICE	SERV	294.65
PELZER LAW FIRM	SERV	420.00
PRAIRIE VIEW MANAGEMENT INC	SERV	1,051.27
ROCKHILL, LISA	MLGE	698.26
SANDBERG, MAUREEN	MLGE	42.00
SANDY LAW FIRM	SERV	408.90
SCHUKNECHT, JANELLE	MTG EXP	52.52
SEASON'S CENTER	SERV	23,011.24
SIOUX CO SHERIFF'S OFFICE	SERV	76.62
SIOUXLAND MENTAL HEALTH	SERV	570.00
SPENCER OFFICE SUPPLIES	SUPP	39.76
THE COMMUNITY AGENCY	SERV	8.85
THE DAILY REPORTER	ADS	31.50
THE LAKES NEWS SHOPPERS	ADS	31.75
THE PRIDE GROUP	SERV	48,321.95
THE REPORTER THE DEMOCRAT	ADS	67.20
VILLAGE NORTHWEST UNLTD	SERV	10,408.05
WILDWOOD LODGE DES MOINES	MTG EXP	256.48
WILL, BETH	MLGE & EXP	401.64
WILLOW HEIGHTS	SERV	3,600.00
WILSON, KIM	MLGE & EXP	264.18
	GRAND TOTAL	122,322.74

No exceptions to policy were presented.

The Board discussed the past due collections and procedure for the current delinquent balances. The policy states that accounts that are over 20 days delinquent, are over \$500 and there has been no payment plan set up will be notified that payment is expected.

Moved by Tom Farnsworth, seconded by Ron Graettinger to send a certified letter to notify the delinquent accounts that payment is expected. If there has been no response from the letter, an attempt at a personal visit will be made and documented prior to any court action. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Linda Swanson to have the executive board be responsible for any compromises on the delinquent accounts. Motion carried by all ayes.

Advocate Update – We have an individual interviewing for the part-time position.

Old Business –

Update on Targeted Case Management - This is still evolving as the State works with the managed care providers to determine care coordination opportunities.

Shirley Greer from Experience Works gave a presentation on options available to provide training for older low-income workers seeking part-time employment.

Kim Wilson presented a recommendation for FY 2016 regional administrative services options.

Moved by Ron Graettinger, seconded by Phil Bootsma to approve the expense for Beth Will to take the Aging and Disability Services Resource Center Training modules to gain certification. Motion carried by all ayes.

Board discussed the current services provided for clients in the region and what the future needs and financial ability will be for programming. The Board discussed the data reporting requirements that the State will be looking at and how to move forward to make the reporting work for both the region board and the providers.

New Business –

The FY 15 Regional Annual report is due December 1st, 2015 to the IA Department of Human Services.

The public health nurses are completing their needs assessments including disaster preparedness plans. Kim Wilson is making contact with the six county departments to see where there may be potential areas for collaboration.

Updates –

Supported Housing - Looking at how we can move folks through the system. Also looking at investors and how we can educate them as to the needs of the folks that we serve and what our housing needs are.

Service Coordination- Individuals involved in the Sheriff's Probation Pilot Project in Clay County will meet next week.

Medicaid Modernization update – now called Iowa Health Link is offering informational meetings and has posted documents on the DHS website for enrollment.

Moved by Tom Farnsworth, seconded by Linda Swanson to adjourn at 3:19 p.m. Motion carried.

Respectfully submitted:

Barb Rohwer, NWIACC Recording Secretary