

Northwest Iowa Care Connections Board Meeting Minutes

June 25, 2015 9:00 a.m. O'Brien County Courthouse

The Northwest Iowa Care Connections Board met with the following members present: Bill Leupold, Dickinson County Representative (NWIACC Chair); Linda Swanson, Clay County Representative (NWIACC Secretary); Ron Graettinger, Palo Alto County Representative ; Tom Farnsworth, O'Brien County Representative; Phil Bootsma Osceola County Representative who arrived at 9:08 a.m. and Mark Behrens, Lyon County Representative, who arrived at 9:50 a.m. Barry Whitsell, Village NW NWIACC Advisory Board Adhoc Representative Those also in attendance were: Barb Rohwer, O'Brien County Auditor, Kim Wilson, NWIACC CEO. Visitors: Kim Scorza and Dan Reis, Season Center, Deb Broderson of Spencer Hospital, and Pat Lange, DHS Targeted Case Management.

Moved by Tom Farnsworth, seconded by Linda Swanson to approve the agenda. Motion carried by all ayes.

Moved by Mark Behrens, seconded by Linda Swanson to approve the minutes of June 16, 2015 with the clarification there are 30 days for exception to policy for the reduction of work activity services and to include that NW Iowa Care Connections was also at the table when Spencer Hospital and Seasons Center met discussing Spencer Hospital hiring a consultant to work with coordination of services for regional providers. Motion carried by all ayes.

Correspondence – none received.

NW IA Care Connections Advisory Board Report- No report.

Moved by Linda Swanson, seconded by Ron Graettinger to approve the following claims for payment. Motion carried by all ayes.

CORNWALL AVERY BJORNSTAD&SCOTT	ATTY SERV	3,970.00
DHS-CASHIER	SERV	974.79
DICKINSON CO SHERIFF	SERV	1,471.79
GREER LAW OFFICE	SERV	452.50
HANSMANN, ALLEN	SERV	870.00
HOPE HAVEN INC	SERV	19,000.76
HORIZONS UNLIMITED	SERV	6,919.32
IOWA INFORMATION INC	BD PROC	106.77
KATHLEEN'S CARE INC	SERV	6,609.20
KLAY VELDHUIZEN BINDER DEJONG	SERV	240.00
LAKES LIFESKILLS LLC	SERV	204.00
NOBLES COUNTY DAC	SERV	1,271.20
O'BRIEN CO SHERIFF	SERV	512.50
OPPORTUNITY VILLAGE	SERV	599.61
OSCEOLA CO SHERIFF'S OFFICE	SERV	458.53
PALO ALTO CO SHERIFFS OFFICE	SERV	956.67
PHILIPH LAW FIRM, E H	SERV	180.00

PRAIRIE VIEW MANAGEMENT INC	SERV	4,525.59
SANDY LAW FIRM	SERV	393.78
SEASON'S CENTER	SERV	63,538.40
SIOUXLAND MENTAL HEALTH	SERV	570.00
SPENCER PSYCH COUNSELING SERV	SERV	100.00
SUNSHINE SERVICES INC	SERV	9,465.68
THE PRIDE GROUP	SERV	43,253.15
VILLAGE NORTHWEST UNLTD	SERV	50,998.98
VITA HEALTH SERVICES	SERV	1,085.00
WAAGMEESTER LAW OFFICE	SERV	492.56
WILLOW HEIGHTS	SERV	3,286.00
	GRAND TOTAL	222,506.78

Moved by Phil Bootsma, seconded by Tom Farnsworth to approve the exception to policy request for a NWIACC funded client at Village NW to receive 10 units of work activity per month. Region staff is recommending 8 units of work activity per month and having some day habilitation while gradually working down to less work activity hours. Ayes: Phil Bootsma, Tom Farnsworth & Bill Leupold Nays: Ron Graettinger & Linda Swanson Motion carried with a caveat added that there needs to be discussion with the case manager .

Second exception to policy is for a NWIACC funded client at Village NW, whose case manager and provider want 18 days per month of work activity. This client pays \$181 per month copay. Regional staff is recommending supported employment and receive 9 units of work activity service per month because he functions at a level to access community based employment. Moved by Phil Bootsma, seconded by Tom Farnsworth to approve the exception to policy and allow the 18 days per month of work activity with the understanding that the provider keeps working toward the goal of reducing the work activity hours with progress noted in the quarterly reports. The Region staff is trying to work with the team while still being mindful of the plans for decreases in regionally funded work activity. Motion carried by all ayes.

Old Business – Seasons Center Contract

Moved by Phil Bootsma, seconded by Linda Swanson to authorize the Chairman to sign the contract for Fiscal 2016 with Seasons Center for Behavioral Health. Motion carried by all ayes.

Goal setting and planning process for Regional Fund Reserves – Ideas for investments of one time funding were discussed. Areas initially suggested include staff training and also ways to help with workforce shortages. Moved by Phil Bootsma, seconded by Ron Graettinger to have two Regional Board Members – Tom Farnsworth and Linda Swanson; two providers and two Advisory Board Members for a committee to work on this. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Ron Graettinger to authorize the Chairman to sign a contract with Spencer Psychiatric and Counseling for Fiscal 2016. The rates are the same as Fiscal 2015. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Mark Behrens to authorize the Chairman to sign a contract with Mercy Medical Center of North Iowa for Fiscal 2016. Motion carried by all ayes.

Discussion regarding the Foundation II contract – the attorney reviewed the contract. There were some differences from the original dollar amounts. \$56,870 is the correct total. With the chat line, the total is \$62,460. If the Region were to change providers of the crisis line services, the Region would own the phone line. Moved by Tom Farnsworth, seconded by Mark Behrens to authorize the Chairman to sign the contract with Foundation II for the 24/7 Crisis Service Call Center for Fiscal 2016. All ayes except Phil Bootsma & Linda Swanson who abstained. Motion carried.

Kim Wilson met with Lyon and Osceola County regarding the dissolution of the 28E agreement that has been in place between the two counties for the sharing of staff services for mental health. Dickinson County staff will be asked to go to Osceola County to handle the case load there. Lyon County's employee will be exclusively covering Lyon County. There was also a discussion of how to restructure staff with some coming retirements.

The Board discussed changes that will need to be made with the amendment to the 28E agreement. The Region will pay all mental health costs with the exception of the payroll and related withholdings and benefits. Those costs will continue to be paid by the counties. It was decided that the Region would not obtain a credit card. The Board does not want the Region to have credit cards. Moved by Phil Bootsma, seconded by Ron Graettinger to set the mileage reimbursement rate at \$.50 per mile. Meals will be reimburse up to \$25 per day, but only if there is an overnight stay, no alcohol or tips will be reimbursed, all receipts must be submitted for reimbursement and two weeks prior preapproval of travel must be obtained. The agenda also needs to be attached to the claim for reimbursement. Motion carried by all ayes.

The Board will be changing their regular meeting day and time beginning with the August meeting. Meetings will be held at 12:30 p.m. on the first Wednesday of the Month. This is to accommodate timely receipt and payment of bills.

Cellphones were discussed. The Lyon County attorney recommends that staff have a separate cell phone for work. Some staff use their personal phone and have a monthly stipend that they are reimbursed for work usage. The issues discussed were personal information being brought into any legal action should this arise. A recommendation will be brought to the next board meeting after further information is obtained.

Moved by Tom Farnsworth, seconded by Linda Swanson to approve the meeting expenses for Kim Wilson and Lisa Rockhill for the DD Council and Mental Health Planning Council meetings. All ayes except Phil Bootsma Motion carried.

Moved by Linda Swanson, seconded by Ron Graettinger to accept the offer from Spencer Hospital for paying for a consultant services to the Region. Deb Broderson, Spencer Hospital,

stated that this is a system building tool. There were question regarding if the Region could accept a private business buying these services for a governmental entity. Bill Leupold suggested that the cost could be split among the providers involved. Dan Reis, of Seasons Center pointed out that not all providers could afford to pay their share. Discussion continued as to the legalities of accepting this offer. Ron Graettinger moved, Tom Farnsworth seconded a motion to table this until more information could be received. Ayes: Ron Graettinger and Tom Farnsworth Nays: Mark Behrens, Phil Bootsma & Linda Swanson Motion defeated The original motion was then amended to include pending legal review. Ayes: Linda Swanson, Phil Bootsma, Mark Behrens Nays Tom Farnsworth & Ron Graettinger Motion carried.

Therapeutic Alliance Training – Information was handed out for the meeting to be held July 17th.

No action was taken on the Advocate 28E agreement.

Updates –

Crisis Services Update – No report, but Kim will be contacting the jails to get information to them regarding Foundation II so dispatchers will have the call numbers.

Positive Behavior Supports – Polk County gave the Region some good information based on their experiences.

Medicaid Modernization – No update this is still in review.

Moved by Tom Farnsworth, seconded by Ron Graettinger to adjourn at 11:32 a.m. Motion carried by all ayes.

Respectfully submitted:

Barb Rohwer, NWIACC Recording Secretary