

Northwest Iowa Care Connections Board Meeting Minutes

January 26, 2016 1:00 p.m. O'Brien County Courthouse

The Northwest Iowa Care Connections Board met with the following members present: Bill Leupold, Dickinson County Representative, (NWIACC Chair), Mark Behrens, Lyon County Representative, Ron Graettinger, Palo Alto County Representative, Phil Bootsma, Osceola County Representative and Tom Farnsworth, O'Brien County Representative. Linda Swanson, Clay County Representative, (NWIACC Secretary) was absent. Those also in attendance were: Barb Rohwer, O'Brien County Auditor, Kim Wilson, Regional Administrator and Janelle Schuknecht, O'Brien County Service Coordinator, and Kayla Gotta of Seasons Center.

Bill Leupold opened the meeting at 1:05 p.m.

Moved by Ron Graettinger, seconded by Mark Behrens to approve the agenda as amended to include the consideration of a release of information that CSN needs approved for use of the web based system. Motion carried by all ayes.

Moved by Tom Farnsworth, seconded by Ron Graettinger to approve the minutes of December 22, 2015. Motion carried by all ayes.

Correspondence – Kim reported that the State Auditor's Office will be here the week of February 15<sup>th</sup> for the Fiscal 2015 audit.

Moved by Tom Farnsworth, seconded by Mark Behrens to approve the following claims. Motion carried by all ayes.

BUENA VISTA STATIONERY	OFFICE SUPP	31.00
DERIDDER, ABBY	MLGE	60.00
DICKINSON CO SHERIFF	SERV	708.90
DICKINSON COUNTY TREASURER	OFFICE SUPP	231.73
FOUNDATION 2	SERV	4,739.17
GENESIS PSYCH HOSP PROGRAM	SERV	556.00
GREER LAW OFFICE	SERV	227.50
HOPE HAVEN INC	SERV	8,644.62
HORIZONS UNLIMITED	SERV	866.45
IOWA INFORMATION INC	BD PROC	115.07
ISAC	MTG EXP	680.00
KATHLEEN'S CARE INC	SERV	5,205.21
KLAY VELDHUIZEN BINDER DEJONG	SERV	360.00
LYON COUNTY	MLGE & EXP	228.83
MALLARD VIEW INC	SERV	1,306.03
NOBLES COUNTY DAC	SERV	996.84
O'BRIEN CO SHERIFF	SERV	562.50
O'BRIEN COUNTY AUDITOR	ADMIN FEES	1,365.16
OPPORTUNITY VILLAGE	SERV	156.42
OSCEOLA CO AUDITOR	SERV	25.68
PALO ALTO CO SHERIFFS OFFICE	SERV	864.33
PELZER LAW FIRM	SERV	336.00

ROCKHILL, LISA	MLGE	461.38
SANDBERG, MAUREEN	MLGE	29.00
SANDY LAW FIRM	SERV	1,422.62
SCHUKNECHT, JANELLE	MTG EXP	57.77
SEASON'S CENTER	SERV	51,662.48
SIOUXLAND MENTAL HEALTH	SERV	570.00
THE COMMUNITY AGENCY	SERV	13.98
US CELLULAR	SERV	174.69
VILLAGE NORTHWEST UNLTD	SERV	5,294.91
WILDWOOD LODGE DES MOINES	MTG EXP	61.60
WILL, BETH	MLGE	122.68
WILLOW HEIGHTS	SERV	1,860.00
	GRAND TOTAL	89,998.55

Exceptions to policy:

An attorney, who was retained by a judge to provide legal representation to a court-committed individual for the past three (3) fiscal years (FY 2013 to FY 16) has submitted a claim for payment of \$469.08. Moved by Phil Bootsma, seconded by Ron Graettinger to approve the exception to policy to pay the attorney fees in the amount of \$469.08 for these client services. Motion carried by all ayes.

Lakes Life Skills, a mental health and disability services provider, submitted a bill for an eligible client's supported community living services rendered in April of 2015. This billing had been overlooked by the agency and therefore not sent to the region for payment. Moved by Phil Bootsma, seconded by Mark Behrens to approve the claim for Lakes Life Skills for \$204. Motion carried by all ayes.

A billing for court ordered attorney services of \$151.80 for a client in May 2014 was received last week. Moved by Ron Graettinger, seconded by Mark Behrens to approve this claim for payment. Motion carried by all ayes.

A bill for Sheriff's fees for transporting a Sioux Rivers regional Client by the O'Brien County Sheriff was discussed. Sioux Rivers paid only a portion of the claim stating that their regional policy does not allow payment of both the mileage and the expenses. After further review, our regional attorney advises that we pay the balance of the bill - \$162.00- and request an Attorney General's opinion on their region's interpretation of the Code. Moved by Phil Bootsma, seconded by Ron Graettinger to pay the \$162.00 balance on the O'Brien County Sheriff's transportation bill. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Mark Behrens to authorize the CEO to sign the HIPAA Business Associate Agreement with Upper Des Moines Opportunity in coordination with regional services provided in Palo Alto County. Motion carried by all ayes.

Moved by Tom Farnsworth, seconded by Ron Graettinger to seek an attorney general's opinion regarding sheriff's fees and billings. Motion carried by all ayes.

Moved by Ron Graettinger, seconded by Mark Behrens to approve the Regional Integrated Practice Unit-Value Added Care Connections. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Tom Farnsworth to approve a letter of support for Seasons Center's Primary Care Coordination grant request. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Mark Behrens to approve the Request For Proposal for County's Jails Integrated Behavioral Healthcare Initiative Psychiatric Service. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Mark Behrens to adopt the funding parameters for Individuals De-certification from Medicaid and/or 3<sup>rd</sup> party payers. Motion carried by all ayes.

Moved by Phil Bootsma, seconded by Ron Graettinger to approve the release of information for CSN to use on the web based system. Motion carried by all ayes.

At 3:31 p.m. Ron Graettinger moved and Tom Farnsworth seconded the entry into closed session. Ayes: Ron Graettinger, Tom Farnsworth, Mark Behrens, Bill Leupold and Phil Bootsma. Nays: None.

Moved by Phil Bootsma, seconded by Ron Graettinger to adjourn the executive session at 3:57 pm. Ayes: Ron Graettinger, Tom Farnsworth, Mark Behrens, Bill Leupold and Phil Bootsma. Nays: None.

Moved by Ron Graettinger, seconded by Tom Farnsworth to adjourn at 3:58 p.m. Motion carried.

Respectfully submitted:

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Barb Rohwer, NWIACC Recording Secretary